

**LIZBETH POTTS, P.A.**  
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FROM THE DESK OF LIZBETH POTTS, Attorney at Law

To All of My Clients, my Friends, and to People who may need my assistance,  
Greetings!

I am writing to let you know that the office will be operating remotely until further notice, which means you may contact us by phone, email, Zoom, and Skype. The health and safety of the people who make up our community is our top priority. It is our social and community responsibility to minimize in-person communications and to help in the prevention of the spread of COVID-19.

We are here to assist you in the privacy and comfort of your home. You can:

Call us                   813.988.9190

Email us                [Liz@liz-law.com](mailto:Liz@liz-law.com)

[Elaine@liz-law.com](mailto:Elaine@liz-law.com)

Zoom                    Call or email me to set up a meeting  
It is simple and easy to do.

Skype                   Call or email me to set up a meeting

During this time, we will be closely monitoring governmental and court announcements regarding closures that may affect your case. If something occurs, we will notify you.

Please do not hesitate to contact us with any questions or concerns. We are here to assist you.

I will keep you up to date with information as to the operations of Lizbeth Potts, P.A. and any changes, developments as to contact information and re-opening of the office.

Thank you for your support and the opportunity to continue to serve you. I am very grateful.

Stay safe. Stay well. Stay home.

*Lizbeth Potts*